

# THE ASSOCIATION OF HYDRAULIC SERVICES CONSULTANTS AUSTRALIA (QLD) INC

MINUTES of the 2019 Annual General Meeting held on THURSDAY 14 NOVEMBER 2019  
at 6.00pm at McGuires Colmslie Hotel, Cnr Wynnum & Junction Roads, Morningside

## **Attendance**

### **Full Members**

Bruce Dan (*in the Chair*), Chris Tritton, Sean Bell, Matt Kane, Victor Cross, Peter Talbot, Rory O'Malley, Bojan Anicic, Justin Sweet, Anthony Freeman, Adrian Zirps, George Searle, David Mitmannsgruber, Matthew Ryan, Ken Buckle, Terry McKendry, Samson Kwok

### **Associate Members**

Jayne Palmer, Michael Batten, Ashley Monson, Dean Carter, Martin Sproule, Thomas Manning

### **Student Members**

Jae Eichorn

### **Affiliate Members**

Zip, Samios, Geberit, Serviced Hot Water, Halgan, EJ, Reece, BION Systems, AusPress, Kembla, Rheem, Rinnai, Viega, Galvin Engineering, Enware, Billi

### **Teacher Members and Guests/Visitors**

Des Harms, Mary-Anne Rackley, Honora Gee, Eric Procter, Mark Alexander

## 1. **Opening**

The meeting was opened by the Chair, Bruce Dan, at 6.02pm as the necessary quorum was present.

## 2. **Apologies**

### **Consultants**

Greg Beavis, Neil Blair, Ian Bradford, Gary Carnall, Riley Chandler, Ross Cochrane, Andrew Cosgrave, Ken Crase, Don Boynton, Joe Griffin, Gill Griffiths, Andrew Guthrie, Des Grevell, Mark Harnett, Mark Kane, Warren Keep, Reinhold Koening, Mark Laverick, Paul McKenna, George Messinis, Michael Ossipow, Bob Parker, Karl Paton, Kristy Preston, Jason Radcliffe, Craig Richardson, Jye Sakrzewski, Tony Samorowski, Alex Semple, Randall Spice, Clinton Suffolk, Ross Wakefield, Colin Wheat

### **Affiliates & Others**

Stiebel Eltron, Hydroflow, Kingspan, Quantum LegioGuard, Rehau, Saniflo, Meiko Australia, Plastec, Emerson

## 3. **Proxies**

Proxies had been received from:

Michael Ossipow	in favour of	Jason Radcliffe ( <i>invalid as J Radcliffe not present</i> )
Ross Cochrane	in favour of	Chris Tritton
Don Boynton	in favour of	Bruce Dan

## 4. **Minutes of Previous Annual General Meeting**

The Chair advised that the minutes of the 2018 Annual General Meeting had been emailed to all members. Moved C Tritton, seconded K Buckle, that the minutes of the 2018 Annual General Meeting, held on 8 November 2018, be accepted as a true and correct record of the business of that meeting. Carried unanimously.

## 5. **Chapter's Year-in-Review**

The Management Committee's 2019 report to the membership, as circulated, was taken as read. The Chair paid special thanks to K Crase and J Sweet for their efforts on the Plumbing & Drainage Act review and to D Mitmannsgruber for his work on education. It was noted that the Module 1 and 2 courses were well-received this week. Moved V Cross, seconded K Buckle, that the 2019 Year-in-Review report as tabled be adopted. Carried unanimously.

6. **Audited Financial Statements**

The Chair referred members to the signed auditor's report for the year-ended 30 June 2019. These Financial Statements have been prepared in accordance with the Australian Accounting Standards. The Treasurer commented that the bank account was healthy and that membership retention was strong. Moved D Mitmannsgruber, seconded J Sweet, that the audited financial statements for the period ended 30 June 2019 as tabled be received and adopted. Carried unanimously.

7. **Appointment of Auditors**

Moved J Sweet, seconded K Buckle, that Accru Rawson's Chartered Accountants be appointed as AHSCA Queensland Chapter's accountants and auditors for the 2019-2020 financial year. Carried unanimously.

8. **Amendment of Rules**

The Chair commented that the Management Committee had suggested updating the Rules with three amendments and it was agreed to vote on them separately.

Firstly, changing the criteria for Associate membership from two years experience to one years experience with voting rights after having been a member for 12 consecutive months. C Tritton commented that it was a good idea to open it up, but questioned the voting decision. D Mitmannsgruber explained the intent. Discussion was held on the reason behind the recommendation and it was noted that the Chapter was receiving applications from people in the industry with less than two years experience. Moved D Mitmannsgruber, seconded J Sweet, that the criteria for Associate membership be amended from two years experience to one years experience with voting rights after having been a member for 12 consecutive months. 11 in favour. 7 against. Motion carried.

Secondly, that the Management Committee consist of a President, Vice President, Secretary, Treasurer, plus five committee members with the President, Vice President, Secretary and Treasurer to be Full Members and the five committee members to be Full or Associate Members. V Cross suggested that the wording be changed to three committee members as is currently the number on the committee and noted if it were five that it is more members needed to fill positions on the committee. Moved V Cross, seconded K Buckle, that the Management Committee consist of a President, Vice President, Secretary, Treasurer plus three committee members with the President, Vice President, Secretary and Treasurer being Full members and the three committee members being Full or Associate members. 13 in favour and 1 against. Motion carried.

The question was asked who will be the Vice President and it was noted that K Crase (as 1<sup>st</sup> Vice President) will be the Vice President and the new arrangements will be in place for the 2021 elections.

And, thirdly, making a provision for the Management Committee to vote on decisions outside of Management Committee meetings via a Flying Minute (email) . Moved by T McKendry, seconded by S Bell, with 14 in favour of no one against. Motion carried.

9. **Election of Office Bearers**

Under the Rules of the Association, there is a requirement to have an election for the Management Committee positions each year. A formal election process was carried out. As per the Rules of the Association, the Chair declared all positions vacant.

President

A nomination from Chris Tritton was received by the due date for the position of President of the AHSCA Queensland Chapter. Chris Tritton was, therefore, duly elected unopposed to that position.

First Vice President (Technical)

A nomination from Ken Crase was received by the due date for the position of First Vice President (Technical). Ken Crase was, therefore, duly elected unopposed to that position.

Second Vice President (Education)

A nomination from David Mitmannsgruber was received by the due date for the position of Second Vice President (Education). David Mitmannsgruber was, therefore, duly elected unopposed to that position.

Third Vice President (Membership)

A nomination from Bruce Dan was received by the due date for the position of Third Vice President (Membership). Bruce Dan was, therefore, duly elected unopposed to that position.

Secretary

A nomination from Simon Lynch was received by the due date for the position of Secretary. Simon Lynch was, therefore, duly elected unopposed to that position.

Treasurer

A nomination from Adrian Zirps was received by the due date for the position of Treasurer. Adrian Zirps was, therefore, duly elected unopposed to that position.

CPD Co-ordinator

A nomination from Kristy Preston was received by the due date for the position of CPD Co-ordinator. Kristy Preston was, therefore, duly elected unopposed to that position.

10. **General Business**

10.1 Honorary Life Membership

The Chair commented that the Rules for Honorary Life Membership read: The Management Committee may recommend Honorary Life Membership for any person deemed worthy by his/her actions or contribution to the Association or hydraulics profession. An Honorary Life Member has no voting rights.

The Management Committee recommended to the membership that Honora Gee, former Leading Vocational Teacher, Plumbing at SkillsTech TAFE Queensland, be granted Honorary Life Membership. Voting, via a show of hands, agreed to grant Honora Honorary Life Membership, with no one against. A plaque and certificate was presented to Honora.

10.2 Presentation of Continuous Membership Awards

The Chair congratulated Peter de Luca for 20 years continuous membership of the Association. A plaque will be presented to Peter at a future meeting.

11. **Close**

The Chair thanked members for their attendance and participation in the 2019 Annual General Meeting and also for their attendance and support throughout the year.

**Confirmed as a true record of the business of the meeting:**

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**President**

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**Date**